



Alaska Earth Sciences, Inc.

Application for Employment

EEO/AFFIRMATIVE ACTION EMPLOYER: It is the policy of this company to refrain from discrimination as set forth in Title VI & VII of the Civil Rights Act of 1964. It is also the policy of this company to take affirmative action to realize full and equal employment opportunities for women, minorities, handicapped persons and Vietnam veterans.

APPLICANT INFORMATION					
Name:	Last	First	Middle	Today's date:	
Address:	Street		City, State		Zip
Home Phone:	Cell Phone:		Email:		
Please list other names under which you have worked:					
How were you referred to us? <input type="checkbox"/> Agency <input type="checkbox"/> Newspaper <input type="checkbox"/> Employee <input type="checkbox"/> Other:					
Position(s) for which you are applying:					
Type of position desired:	<input type="checkbox"/> Temporary	<input type="checkbox"/> Part Time	Hours/Days Available:	Daytime <input type="checkbox"/> Yes <input type="checkbox"/> No	Overtime <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Permanent	<input type="checkbox"/> Full Time		Evenings <input type="checkbox"/> Yes <input type="checkbox"/> No	Weekends <input type="checkbox"/> Yes <input type="checkbox"/> No
Date available to start?					

EMPLOYMENT HISTORY	
List most recent positions first. Even if you have attached a resume, this section must be completed.	
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Company	May we contact them for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s)	Dates of Employment From To
Duties	Name of Supervisor
Address	Starting Pay Final Pay
Telephone Number:	Reason for Leaving
Company	May we contact them for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s)	Dates of Employment From To
Duties	Name of Supervisor
Address	Starting Pay Final Pay
Telephone Number:	Reason for Leaving
Company	May we contact them for references? <input type="checkbox"/> Yes <input type="checkbox"/> No
Position(s)	Dates of Employment From To
Duties	Name of Supervisor
Address	Starting Pay Final Pay
Telephone Number:	Reason for Leaving

EDUCATION INFORMATION		
High School:	Name	Circle years completed: 1 2 3 4 5 6 7 8 9 10 11 12
	Address	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
College / University:	Name	Years completed:
	Address	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Major and degree(s) earned	
Other Schools (vocational, post graduate)	Name	Years completed:
	Address	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Major and degree(s) earned	
Please document other experience, training, qualifications, or skills that may be applicable to a position with AES:		

BACKGROUND INFORMATION

Do you have any relatives currently employed by this company? Yes No If yes, who? _____

Relatives employed by the company do not exclude an applicant from employment, but is used to prevent placement which may create conflicts of interest.

If hired, would you be able to present evidence of your U.S. citizenship or proof of your legal right to work in the United States?

Yes No

Are you willing to submit to a pre-employment controlled substance test? Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? Yes No

An employment physical may be required. Would you submit to such a physical? Yes No

Note: AES complies with the ADA and will consider reasonable accommodation measures that may be necessary to eligible applicants/employees to perform essential functions. It is possible that a potential hire may be tested on skill/agility and may be subject to a medical examination conducted by a medical professional to determine accommodation needs.

Have you ever been convicted of a felony? Yes No If yes, give dates and explanation: _____

Conviction does not automatically exclude you from consideration and you will be given the opportunity to explain any convictions.

PROFESSIONAL REFERENCES

List three references. Do not include names of relatives.

Name	Relationship
Address	Contact (phone or email)
Name	Relationship
Address	Contact (phone or email)
Name	Relationship
Address	Contact (phone or email)

ACKNOWLEDGEMENT

I authorize investigation of all statements contained in this application for employment. I understand that misrepresentation or omission of facts called for herein will be sufficient cause for cancellation of consideration for employment or dismissal from the company's service if I have been employed.

I agree that my previous employers will not be held liable in any respect if any employment offer is not tendered, is withdrawn or my employment is terminated due to falsity of the statements and answers in this application form. If I accept an offer of employment with AES, I understand that additional personal data may be required.

I HEREBY ACKNOWLEDGE THAT ALL INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE, AND THAT I HAVE READ AND UNDERSTAND THE ABOVE STATEMENT.

Applicant Signature

Date

Please complete and mail or fax a copy of this application to:

Alaska Earth Sciences
Attn: Human Resources
11401 Olive Ln. Anchorage, AK 99515
Phone (907) 522-4664
Fax (907) 349-3557